

8<sup>th</sup> September 2022

Dear Parents and Carers of children in India class,

Hopefully your child has enjoyed a successful and happy start to the new school year, but I write to you today with some extra information. As you will have noticed, Mrs Mallet has not been at school this week. Unfortunately, Mrs Mallet is unwell and unable to return to school at this time. Mrs Mitchell is teaching the class in Mrs Mallet's absence.

We look forward to welcoming back Mrs Mallet when she is well enough to do so.

If you have any further questions, then please feel free to speak to me.

Yours sincerely,

Mrs Sherwin

Head of School