

18th October, 2023

Dear Families,

As you will be aware we are in the process of moving our school over to the School Gateway App.

Please be aware that payment for school meals will continue to be made via Parent Pay until **Monday 30th October**. After that date all payment for school meals must be made using the School Gateway App.

All balances and monies owed for school dinners will be transferred across to the School Gateway app.

Please see below for details of how to download and log in to the school gateway app so that you are fully ready for the final switch.

Apple iPhone users, download the app here:

schoolgateway.co.uk/iosdownload

Android phone users, download the app here:

schoolgateway.co.uk/androiddownload

Your login details will be your email address and mobile number of the main contact given to School, so please make sure the details we hold for you are up to date.

If you would like to update your contact information or are having any difficulties logging into the app please contact us for help.

Yours sincerely

The School Admin Team