

18<sup>th</sup> October 2022

Dear Parents and Carers,

We are thrilled to share with you that we are having a film made at Dame Janet Primary Academy.

It will be a promotional film that celebrates our strengths and informs others about the wonderful things Dame Janet has to offer.

When your children started school with us you will have filled out permission forms for activities such as these. We have these on file and will work with your most recent request, all those without filming consent will not be included and those with consent may make it into the final video.

If you would like to update your child's permission form to allow them to take part in filming please fill out the attached form and return it to the school no later than **Friday 21<sup>st</sup> October 2022**.

If you are unsure what permissions we currently hold for your child please contact the school office on office@djpa-tkat.org

Filming will take place on **Wednesday 9<sup>th</sup> November 2022**.

To support the filming, please ensure all children are in full uniform on this day. School uniform guidance can be found on our website and reasonably priced second-hand uniform can be purchased from reception. If your child is due to have PE this day, please ensure your child has full PE kit.

If you have any further questions please do not hesitate to contact us.

Thank you for your support with this exciting project

Yours sincerely

Mr S Atkinson

Executive Headteacher

**Consent form**

Name of child \_\_\_\_\_

**Photograph Consent**

I give permission for my child to be photographed by adults and pupils in school.

I recognise that the photographs will include their first name only and that photographs will only be held within school.

I give permission for my child's photograph to be used for display in school and in pupils work.

I give permission for my child's photograph (or video footage) to be used in school publications, in press releases and placed on the school website. I recognise that pupils will not be named in full, in any publicised photographs.

Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies. We reserve the right to use photos for promotional purposes until such permission is withdrawn.

I give permission for my child to be included in all official class photographs.

**School Trips Consent**

I agree for my child to go on any school trips during school time (this does not include residential trips).

Signed .....(parent, guardian)    Date .....

I agree for my child to participate in any school sports competitions which are held outside school.

Signed .....(parent, guardian)    Date .....

Contact Number in case of emergency: \_\_\_\_\_

**Medical Consent**

Should the necessity arise in the event of injury or illness I give consent for the adult in charge to allow any medical treatment to be given which in the opinion of a qualified medical practitioner may be necessary.

Signed .....(parent, guardian)    Date .....

My child has the following medical conditions/allergies: \_\_\_\_\_

**Film Consent**

On the occasion that films are watched in class, I give permission for my child to watch a PG rated film.

Signed .....(parent, guardian) Date .....

**Consent for transport in Staff vehicles (occasional use) or school minibus**

I confirm that I have no objection to my child being transported to or from the venue by named members of staff who have had clearance by the Headteachers and also have the correct insurance on their policy for this purpose.

Signed .....(parent, guardian) Date .....

**OTHER INFORMATION**

Permission to check for head lice YES • NO •

Permission to participate in a programme of puberty and relationship advice and education, which is given to the children when in Upper Key Stage 2 (Years 5 & 6) YES • NO •

TKAT and its schools are fully committed to complying with the EU General Data Protection Regulation.

We have implemented an Information Governance Framework to ensure that we have the correct policies, procedures, publications and tools to be compliant. Additionally, all of our staff have access to data protection and cyber security training.

At [www.tkat.org/GDPR](http://www.tkat.org/GDPR) you will find each of our main privacy notices.

If you have any questions or comments, please contact [dataprotection@tkat.org](mailto:dataprotection@tkat.org) and we will do our best to help you.