

**Reopening of Schools**  
**FAO: For Nursery, Year R, Year 1 and Year 6 parents/carers**

Dear Parents and Carers,

I hope you and your families remain safe and well. Included below, is our plan for the reopening of our school and this may change at short notice, due to updated Government advice. However, I felt important to share with you what we intend to do.

**Arrangements for reopening of school**

Following advice from the Government, we are planning to partially reopen, for Nursery, Reception, Year 1 and Year 6 starting on **8th June**.

In order to ensure the safety of your child and social distancing, we have decided to have a phased reopening. This means that we have divided our Nursery, Reception, Year 1 and Year 6 classes into 2 groups - group A and group B. Group A will be broken down into two classrooms for each year group, as will group B. Your child will be allocated a place in either group A or group B and a 2-week cycle will operate as follows, with group A starting on 8<sup>th</sup> June:

Week 1	Group A	Group B
Monday 8th June	School	Home learning
Tuesday 9th June	School	Home learning
Wednesday 10th June AM only	School	Home learning
Wednesday 10th June PM	Home learning for all - school closed for deep cleaning	
Thursday 11th June	Home learning	School
Friday 12th June	Home learning	School
Week 2	Group A	Group B
Monday 15th June	Home learning	School
Tuesday 16th June	Home learning	School
Wednesday 17th June AM	Home learning	School
Wednesday 17th June PM	Home learning for all - school closed for deep cleaning	
Thursday 18th June	School	Home learning
Friday 19th June	School	Home learning



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The arrangements for vulnerable pupils and the children of Key workers will not change and will continue as it has been.

Each group will work in a set classroom and will not move to other rooms at any time (this includes adults), but children may enjoy outdoor learning at points during the day.

**Please note: We will allocate groupings based on the ‘Yes’ responses from the parent survey. If you clicked ‘unsure’ and would now like a place for your child, please contact the school by phone or email.**

**When will my child be able to attend school?**

The classes will be split into Group A or Group B. In the case of siblings, they will be in school on the same day, but not in the same group. Unfortunately, as I am sure you can understand, we cannot make changes based on friendship groups or parental preference. You will be sent a text to confirm which group your child is in, but if you are unclear or do not receive a text, please phone the school office before school reopens.

**Timings:**

Year group	Entrance Timeslot	Exit Timeslot	Entrance
Nursery	9:15am - 9:25am	12:15-12:25pm	Nursery entrance
Reception	8:40am - 8:50am	2:50pm- 3:00pm  Wednesday: 11:45am	Stirling Way gate: one-way (out through main gate on Newington Road)
Year 1	9:00am- 9:10am	3:10pm - 3:20pm  Wednesday: 12:00pm	Stirling Way gate: one-way (out through main gate on Newington Road)
Year 6	8:40am- 8:50am	3:10pm - 3:20pm  Wednesday: 12:00pm	Year 5/6 playground: one- way (in through Newington Road 5/6 entrance and out through the car park)
Key Workers	8:40am	3:10pm	Year 3/4 playground (usual procedures)

Anyone who does not arrive within their time slot, **will not be able to attend school on that day.** I’m sure you appreciate that we can’t have late arrivals walking through corridors past groups other than their own. If anyone is not picked up during their time-slot, they will need to be collected at 3:20pm (on the playground). The children will wait on the playground with an adult from their group until a parent arrives.

## **Entry and Exit from the School Premises** **For drop-off and collection**

We need parents to support us to ensure the safety of all children and staff, we, therefore, insist that you adhere to the following instructions for the start and end of the school day:

### ***Routes:***

**Nursery:** Enter through the Nursery entrance (ensure social distancing when walking back out through the exit).

**Year R:** Enter through the Stirling Way entrance (usual lower school gate) and parents/carers to walk via the painted pathway, then through the back of the Year R outside area and out through the main Newington Road gate. Children will cross the painted line to enter the Year R classrooms (parents/carers will not be able to cross the painted line).

**Year 1:** Enter through the Stirling Way entrance (usual lower school gate) and parents to walk via the painted pathway, dropping their child off on the way. Then parents/carers will walk through the back of Year R outside area and out through the main Newington Road gate. Year 1 children will walk from the painted pathway to the classrooms (directed by staff). Parents/carers will remain on the painted pathway and will not be able to walk the children to the year 1 classrooms like we usually encourage.

**Year 6:** Enter through the year 5/6 gate on Newington Road and exit through the staff car park. At no point should children touch or use the play equipment to avoid the spread of the virus.

**Key-worker provision:** Usual procedures for those already using the provision.

### **Additional information**

Members of staff will be at points on the routes to direct parents and carers and avoid gatherings or bottlenecks. If you are not making every effort to remain 2 metres apart, you will be reminded by staff. We can only allow one parent / carer to drop off a child. If multiple adults accompany a child, we will not be permitting entry for drop-off.

We are very conscious of the impact the current situation may have had on your child. The social isolation and anxiety related to COVID-19 is extremely significant and therefore we are ensuring that the staff team are equipped with supporting the children with their anxieties when they return. On top of this, the school will be very different to the one they left in March. This will mean that the children will not be able to freely socialise or communicate with children from other groups.

We fully understand the anxiety that you may be feeling about sending your child back at this time. To support this, we are happy to receive phone calls on the first few days of returning if you want to check in regarding how your child is doing. The outline of our plans are not intended to scare, but are to provide you with the most accurate information, at this current time, to make an informed decision about your child's return to school.

In order to reduce presence on the premises during the school day, we ask that any communication is done via phone call, email or via the school Facebook page. You will not be admitted into the school to deliver a message.

Year 6 children, who would usually travel to and from school alone, will need to be accompanied. We will not be allowing Year 6 children to walk home alone.

Lunch: Those families who have been in receipt of food vouchers will need to provide lunch for the children while they attend school. For children in Year R and Year 1 who are not in receipt of food vouchers, a packed lunch will be provided by the school according to the Universal Infant Free School Meals scheme (UIFSM). Children who are in year 6, and who are not eligible for free school meals (therefore not in receipt of food vouchers) will need to come to school with a packed lunch.

Drinking: The water fountains will be closed, therefore all children will need to be provided with a water bottle to drink from throughout the school day.

Children will be provided with all the stationery they need while at school. With this in mind, children will only be able to bring a water bottle to school and a lunch box (no additional bags/ belongings will be in school).

It will be more important than ever that pupils in school adhere to our behaviour policy. New rules will be shared and communicated with the children regarding hand washing, close contact and personal hygiene. Please support us by talking to your children about the importance of these things e.g. following the instructions from adults in school, only talking if your mouth is empty, always flushing the toilet, making sure that a tissue is properly in the bin, washing hands thoroughly when asked, only virtual hugs and cuddles with their friends.

In order to allow the frequent washing of clothes and an understanding that many items of the uniform may now be too small, school uniform will not need to be worn. We ask parents/ carers to ensure children are dressed suitably according to the weather forecast. We politely request that no sandals, flip-flops or open-toed shoes are to be worn.

Thank you for your continued support - it is much appreciated. I hope you understand that a great deal of effort has gone into planning for your child's welcome return, but we always use the latest advice so things may need to change at short notice. We will continue to provide the same level of home-learning for parents choosing not to send their children back to school at this time. For any questions relating directly to home-learning, we encourage you to contact the year group teachers directly:

[Nursery@djpa-tkat.org](mailto:Nursery@djpa-tkat.org)

[Year1@djpa-tkat.org](mailto:Year1@djpa-tkat.org)

[Year2@djpa-tkat.org](mailto:Year2@djpa-tkat.org)

[Year3@djpa-tkat.org](mailto:Year3@djpa-tkat.org)

[Year4@djpa-tkat.org](mailto:Year4@djpa-tkat.org)

[Year5@djpa-tkat.org](mailto:Year5@djpa-tkat.org)

[Year6@djpa-tkat.org](mailto:Year6@djpa-tkat.org)

If you have any further questions please contact the school via 01843 591807 or [office@djpa-tkat.org](mailto:office@djpa-tkat.org) or find us on Facebook at 'Dame Janet Primary Academy'.

Yours faithfully,

Mr Atkinson